

9 CONTACT ME

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EDUCATION

- **M.TECH (CSE) 67.16%.** 2012-2014- KSOU
- PH.D EXAM RAT 2014 96TH 2014- IP UNIVERSITY
- IIT GATE 90.36%TILE 2012- IIT DELHI
- **B.TECH (CSE) 68.58%.** 2007-2011- GBTU
- **12TH CLASS (SCIENCE) - 63.2%** 2007- CBSE BOARD
- **10TH CLASS 74.5%** 2005- CBSE BOARD

STRENGTHS

Determination, Self motivated, Honesty, Hard Working, Optimist, Believe in smart working, Good relationship management skills

SOURABH GUPTA

PMO MANAGER &
DIGITAL TRANSFORMATION ENGINEER

ABOUT ME

Passionate Engineer with 10+ years of experience in PMO & IT

Managing all PMO activities at SBI Card (IT) Since 2018
Knowledge of Frontend Digital TechnologiesHTML/CSS/JS/JQuery & Business videos
Experienced in working with both small and large
teams across multiple Website projects
Good Experience of UI/UX Designs
100+ projects completed so far
Able to work independently of remote locations or in
office environments as needed by the company

PROFESSIONAL EXPERIENCE

SBI CARD (DLF CYBER CITY) 2018 - Present

I have been working at SBI Card since April 2018. My role particularly revolves around PMO and Digital Transformation. This role manages all the activities of PMO along with some digitization of regular programs. I was hired as a Manager and got promoted to Senior Manager in 2022. Below some of my Key Areas of Expertise:

- PMO Automation
- ✓ PMO Governance
- PMO Documentation
- ✓ PMO Management
- PMO Engagements
- PMO Analyst
- PMO Audits

- Frontend Developer
- ✓ UI Designer
- Infographics PPT Designer
- Business Video Creator
- ✓ JQuery Develper

DESIGN MECHANICS INDIA PVT LTD

16th August 2017 -23rd March 2018

- ✓ Website Developer
- ✓ UI/UX Designer
- ✓ PSD Developer
- ✓ JQuery Developer

TARGET INTERNET SERVICE PVT LTD

1st Aug 2016 -12th Aug 2017

- → HTML/CSS Designer
- ✓ UI/UX Designer
- ✓ PPT Designer
- ✓ JQuery Developer

REFERENCES

NIDHI BAWA (MY MANAGER) VICE PRESIDENT (IT SMT-SBI CARD) MOBILE #- 9873185688

PAWAN MITTAL (MY FRIEND) FULL STACK DEVELOPER (MAGENTA INFOTECH) MOBILE #- 9313188805

PERSONAL **DETAILS:**

- PRADEEP KUMAR GUPTA
- ARCHANA GUPTA
- 29 NOVEMBER 1989
- (8) INDIAN
- MARRIED
- 😭 ENGLISH, HINDI
 - F-75/B, LAXMI NAGAR **DELHI - 110092**

DECLARATION

Lastly, I have good concepts and experience in my working field of PMO, Technology, and Design.

I want you to know that the information given above is true to the best of my knowledge.

For more information, Kindly visit my website:

WWW.SOURABHGUPTA.COM

HOPEALL INFOTECH PVT LTD

7th Dec 2015 - July 2016

- ✓ Website Developer

 ✓ UI/UX Designer
- ✓ PSD to HTML Developer
- ✓ JQuery Developer

GM TECHNOLOGY PVT LTD

June 2015 - November 2015

- Website Developer
- ✓ PSD Designer
- Program Manager
- Digital Marketing

IGNOU STUDY CENTER KEC SSC-29035D

August 2012 - May 2015 (Weekends)

- ✓ BCA & MCA Lecturer
- ✓ Academic Counsellor
- ✓ Assistant Coordinator
 ✓ Programme Admin

SKILLS & SOFTWARE

OFFICE TOOLS - Powerpoint, Excel, Word, MS Forms,

Power Platforms, MS List & Sharepoint etc

GRAPHIC TOOLS - Adobe Photoshop, Draw.io,

InDesign, & Creative Suite

FRONTEND TECH - HTML, HTML5, SVG, CSS and CSS3

SCRIPT LANGUAGES - Javascript & JQuery

DATA ANALYST TOOLS - Tableau and PowerBI

CHATBOT- MS Copilot and Google Dialogflow

BACKEND LANGUAGE - Core PHP & JSON

MOBILE FRAMEWORKS - Jaerymobile, Framework7.

CSS FRAMEWORKS - Bootstrap, Materializecss, MUI

WEB TESTING TOOLS - GT Matrix, Google Page Speed

AWARDS & CERTIFICATES

Bestowed by Champion of Quarter FY 2022-23 Received Employee of the Month in FY2021-22 Completed multiple certificates such as Power Automation, Tableau, etc.

Won Spot awards & Appreciation hours for completion of numerous projects

Received IGNOU stride certification for the orientation program